

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 25, 2010 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on October 25, 2010 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Helen Price Johnson, Chair, Angie Homola, Member, and John Dean, Member were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

(Recording Part 1)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon – <i>Excused</i>	Jackie Henderson	Mike Merringer – <i>Excused</i>
Greg Banks	Keith Higman	Bill Oakes
Robert Bishop – <i>Excused</i>	Angie Homola	Bob Pederson
Mark Brown	Betty Kemp - <i>Excused</i>	Helen Price Johnson
Cathy Caryl	Tim Lawrence	Linda Riffe – <i>Excused</i>
Sheilah Crider – <i>Excused</i>	Elaine Marlow	Dan Sherk
John Dean	Dave Mattens	Patricia Terry - <i>Excused</i>

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, other topics of interest included:

Open Enrollment

There will be five informational meetings for staff to cover the health insurance policies offered to non-reps. Three meetings will occur Thursday, October 28 with the remaining two on Wednesday, November 3. Later today during the Board's Regular Meeting at 3:00 p.m. Ms. Bacon will review the health insurance plans offered in 2011

Work Sessions

An abbreviated Work Session will occur November 10 so the Benefits Fair can be held in the hearing room.

Public Records Requests

Ms. Caryl said that voluminous Public Records Requests are impacting personnel in IT in terms of searches for email. Groundwork is in progress to determine how best to handle the volume in a timely manner. Toward that end Department Heads and Elected Officials are requested to submit to Ms. Caryl the following information:

- What form is used to request documents
- What is the department's process
- Who is the Public Records Officer

Ms. Caryl will take the information gleaned back to the Technology Committee for discussion.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 25, 2010 – REGULAR SESSION**

Restructuring Committee

The Committee (Ms. Marlow, Mr. Higman, Mr. Pederson, Ms. Crider, Ms. Bacon) will convene and meet twice a week. A report back to the Board is expected November 17.

Legislative Steering Committee

Commissioner Homola mentioned she received a draft from WSAC of Legislative priorities and she will provide that to Department Heads and Elected Officials for any feedback so she can advocate for Island County.

Roundtable adjourned at The next Roundtable is scheduled for November 22, 2010 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

PUBLIC INPUT OR COMMENTS (Record Part 2 @ :34)

Steven Paysee, WAIF Executive Director, provided a brief update concerning the innuendos and false information continuing to be put out about the organization. WAIF has been working with the State who is very pleased with the way the organization is conducting its business. Although it will take time to complete the process, the State wanted to make clear that WAIF is not being investigated for abuse to any animal, nor has the State seen evidence of such. WAIF continues to follow its procedures and policies and is proud of what it does for animals. A new thrift store and cat adoption center opened in Oak Harbor and WAIF hired a development director for the new shelter.

CONSENT AGENDA (Record Part 2 @ 3:30)

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda:

Vouchers: \$384,633.82

Warrants: \$949,667.70

Electronic Funds Transfers: \$235,300.86

Payroll: \$605,128.16

Minutes from previous meeting(s): Work Sessions: 9/1, 9/8, and 9/15/10

Human Resources - Personnel Action Authorizations

None presented

Human Services

Contract with WA State Department of Commerce to fund counties to comply with State requirements to provide HMIS data to the Department of Commerce. Contract No. S08-46108-820; Amount: \$20,000 (RM-HS-10-0421)

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 25, 2010 – REGULAR SESSION**

Planning & Community Development

- Contract with Bear Creek Law Firm, P.S. (Millie Judge) for Land Use Hearing Examiner Pro Tem Services (RM-PLAN-10-0396)
- **Public Hearing Scheduled:** Freeland Water District Expansion – WSR 113/10 Resolution C-88-10 (PLG-008-10) In the Matter of the Proposed Expansion of the Existing Freeland Water District Boundaries to include eight parcels totaling 186 acres. One parcel is within the Freeland Non-Municipal Urban Growth Area (NMUGA). Three of the affected parcels are contained within an existing water service area; The W & B Waterworks No. 1 Water System. Date/Time: **November 22, 2010 at 2:15 p.m.**

Public Health

- Contract with Island County Sheriff's Office for Nursing Services. Contract to provide nursing services in the Island County Jail in 2011. Contract No. HD-16-10; Amount: \$55,000 (RM-HLTH-10-0406)
- Contract with Island County Juvenile Court Services for Nursing Services. Contract to provide nursing services in the Island County Juvenile Detention Facility in 2011. Contract No. HD-17-10; Amount: \$22,000 (RM-HLTH-10-0405)

Public Works - County Roads

- Consultant Agreement – Frazier Surveying, LLC; On-call Agreement- Surveying; \$300,000.00; Expiration Date of December 31, 2013. (RM-PW-10-0404) (PW-1020-085)
- Turnback Agreement TB 1-0222 – Washington State Department of Transportation; SR 20 Libby Road vicinity to Sidney Street vicinity. (RM-PW-10-0403) (PW-1020-087)
- Purchase Order No. 9232 – Day Wireless; Mobile & Portable Radios, Speakers; \$10,995.72 (incl WSST) (RM-PW-10-0414) (PW-1020-090)
- Lease Addendum No. 6 – Methodist Church Parking Lot; Lease extension. (RM-PW-10-0394) (PW-1020-083)
- Resolution C-89-10/R-29-10 In the Matter of the Adoption of the Annual Road Construction Program for the Year 2011

Public Works - Trails

Quit Claim Deed – Brian Cole and Alvin & Teri Kielow; Rhododendron Trail Phase 2, Work Order No. 456; \$9,000.00 (Land); Parcel 433-0190; Sec. 2, Twp 31N, R 1E.

Juvenile/Superior Courts

- Contract with Northwest Professional Consortium to conduct an evaluation of Drug Courts. Amount: \$8,000.00 (RM-JUV-10-0385)
- Contract with Administrative Office of the Courts to conduct evaluation of Drug Courts. Contract ICA 11036; Amount: \$2,000.00 (RM-JUV-10-0352)
- Amendment 3 to Contract with Consolidated Food Management to provide food service for Juvenile Detention. (RM-JUV-10-0433)
- Amendment 1 to Agreement for Professional Services with Randy Green to perform psychosexual evaluations in-treatment services. (RM-JUV-10-0408)

Liquor License(s)

Assumption of Liquor License No. 363753-3D from Gordon's on Blueberry Hill Partnership, Anneliese Petrie and Gordon James Stewart Jr. to Gordons on Blueberry Hill LLC, Anneliese Petrie and Gordon James Stewart, Jr., d/b/a Gordons on Blueberry Hill, 5438 Woodard Ave., Freeland, WA

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 25, 2010 – REGULAR SESSION**

REGULAR AGENDA (Record Part 2 @ 7:22)

[Documents on file with the Clerk of the Board]

Note: Item 22 - Schedule Public Hearing for 228/04 OPS and Item 23 - Schedule Public Hearing for 349/04 OPS added to the Regular Agenda from the Chair's Agenda

Consider appointments and/or re-appointments to various boards and committees

Recommendation of an appointment to the Sno-Isle Library Board

MOVED BY DEAN, SECONDED BY HOMOLA, to APPOINT Marti Anamosa to the Sno-Isle Library Board. MOTION CARRIED: 3-0

Planning & Community Development

CLOSED RECORD APPEAL

Closed Record Appeal APP 132/10 Spina: Board of Island County Commissioners final written decision. Appeal by Paula Spina of the conditions of approval by the Island County Hearing Examiner in granting Site Plan Approval of SPR 169/09 which designated the existing Crocket Farm barn, 1056 Crockett Farm Road, as a Rural Event Center

Chair Price Johnson noted for the record that Intervenor James Moore communicated with the Board and she wanted it known that those communications were forwarded to the parties for their information. She reminded her fellow Commissioners to disregard those communications; in fact, she assured others they were not considered as part of the final written decision. The Chair offered an opportunity for the parties to respond to those communications if desired, to which they declined.

Staff was directed to arrive at a written decision based upon the Board's October 18 oral decision. Mr. Pederson read for the record the written decision.

MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE the final written decision as presented with the following modification:

Decision #15 shall read – Additionally, setup, breakdown, and cleanup crews shall not be counted toward the number of events per year.

MOTION CARRIED: 3-0

Planning & Community Development

Public Hearing Scheduled – November 15, 2010 – 10:15 a.m.

Open Timber Continuance – 228/04 OPS (209/10)

Applicant desires to keep 9.77 acre parcel he is purchasing in Open Timber classification.

Public Hearing Scheduled – November 15, 2010 – 10:15 a.m.

Open Timber Continuance – 349/04 OPS (213/10)

Applicant desires to keep recently purchased 17.37 acres in Open Timber classification.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 25, 2010 – REGULAR SESSION**

MOVED BY DEAN, SECONDED BY HOMOLA, to SCHEDULE PUBLIC HEARINGS for OPS 228/04 (209/10) and OPS 349/04 (213/10). MOTION CARRIED: 3-0

PUBLIC HEARINGS

None scheduled

COMMISSIONERS COMMENTS & ANNOUNCEMENTS (Record Part 2 @ 31:19)

Commissioner Homola

- Report from her visit with Captain Johnson, NAS Whidbey Island
- Draft came down from WSAC as to Legislative priorities for the coming year and she encouraged input from Department Heads and Elected Officials so she can advocate for Island County.
- Will attend WCRP Conference on the 3rd
- Ebey's Forever Conference is November 6th
- Chetzemoka christening November 14th

Commissioner Dean

- Will attend WCIF Board meeting this week

Chair Price Johnson

- Attended the Trillium celebration
- Attended South Whidbey Commons celebration of the remodel of the coffee house in Langley. Available now is a culinary arts internship program.
- Will meet with several South Whidbey Soroptimists about the bikini barristas
- Fair Board's Annual Retreat November 6th

Clerk of the Board

- Ms. Marlow reviewed Board calendars

The Board's Regular Session recessed at 2:58 p.m., reconvening at 3:00 p.m. for a presentation by Ms. Bacon on the health insurance plans offered in 2011.

At 3:00 p.m. the Board reconvened its Regular Session.

PRESENTATION BY HUMAN RESOURCES DIRECTOR MELANIE BACON
(Record Part 3)

Ms. Bacon provided an overview via Power Point of the 2011 employee medical premiums for the non-represented group as recommended by Human Resources.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 25, 2010 – REGULAR SESSION**

There being no further business to come before the Board the meeting adjourned at 3:18 p.m.
The Board will meet next in Regular Session on November 1, 2009 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Angie Homola, Member

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board